



### **Late Pickup Authorization**

Please be aware that school will automatically charge students who stay late.

The school offers each parent/guardian two (2) courtesy warnings (on a family basis, not per child) per school year before deducting applicable fees.

The current rate for **late pickup** is listed below:

Late pick up after school – Any student that gets picked up from school after 3:30 pm

<b>Late pickup fee</b>	\$15 a day per student
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The school will collect the fees via EFT (Electronic Fund Transfer), from the parent/guardian bank account that is listed on file with the school. Each parent must sign a pre-authorized withdrawal form, upon registration of their child to the school authorizing the school to charge this additional fee.

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#### **Form:**

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Grade/Class: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Scheduled Pickup Time: \_\_\_\_\_

Actual Pickup Time: \_\_\_\_\_

Reason for Late Pickup:

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